



British Columbia Ferry Services Inc.
Suite 500 – 1321 Blanshard Street
Victoria, BC V8W 0B7
Tel (250) 978-1502
Fax 1-866-846-0453
www.bcferries.com

Sent by email to: []

October 23, 2017

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[]

Our File: FOI-2018-015

Dear []:

Re: Freedom of Information and Protection of Privacy Request

British Columbia Ferry Services Inc. (BC Ferries) received your request for access to records under the *Freedom of Information and Protection of Privacy Act* (the FOIPP Act) on September 5, 2017. You are seeking:

A copy of the Baynes Sound Connector "Muster List" for the usual emergencies.

Enclosed please find a copy of the record responsive to your request. We have removed confidential details from the record under sections 15(1)(l) and 19(1) of the FOIPP Act because they could be used harm the security of our properties or systems, or interfere with individual or public safety in the event of an emergency. An excerpt of the relevant sections is attached, and we have noted on the record disclosed to you which sections of the FOIPP Act were relied on to sever the information.

Thank you for your deposit of \$7.70 for this request, received on September 20, 2017. The final charge for this request is \$7.60, calculated as follows:

Locating and retrieving the records	Less than 3 free hours provided in the FOIPP Act	No charge
Preparing records for disclosure	0.25 hours @ \$30.00/hour	\$7.50
Scanned electronic copies of paper records	1 page @ \$0.10/page	\$0.10
	Total	\$7.60
	Less deposit	\$7.70
	Amount owing	<u>\$ (0.10)</u>

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The final charge is less than originally estimated because fewer pages are responsive to the request than originally estimated. As the difference is not material, we will not be issuing a refund.

You can apply to the Information and Privacy Commissioner for a review of this response. You have 30 working days from receipt of this letter to request a review by writing to:

Office of the Information and Privacy
Commissioner for British Columbia
PO Box 9038, Stn. Prov. Govt.
Victoria, BC V8W 9A4
Facsimile: (250) 387-1696

If you request a review, please provide the Commissioner's office with a copy of this letter, a copy of your original request, and the reasons or grounds upon which you are requesting the review.

If you have any questions, please write or call our office at (250) 978-1502.

Sincerely,

Original signed by

Jason Eamer-Gault
Senior Manager, Regulatory & FOIPP