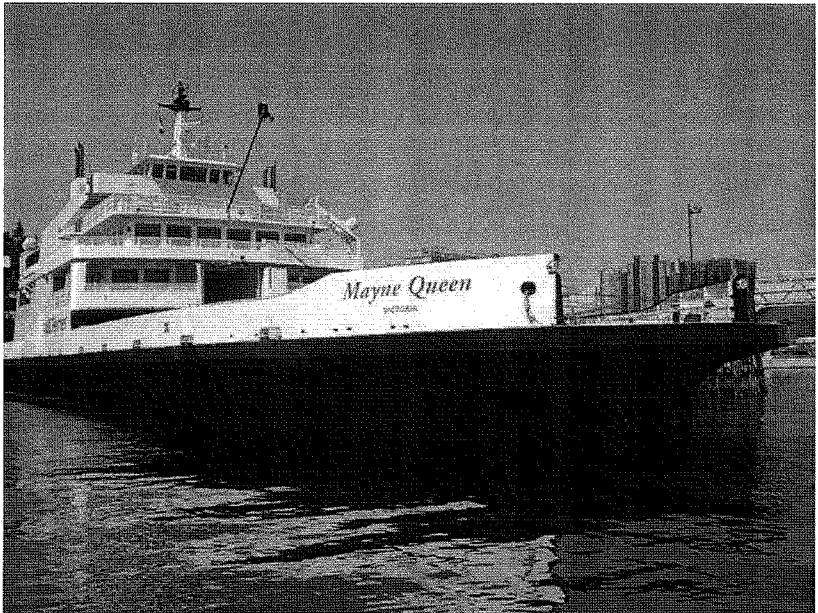


M.V. Mayne Queen Evacuation Plan



Revised: April 2010

Vessel Evacuation Plan

This plan is only provided as guidance for the Master of the Mayne Queen. This plan in no way removes the Master's overriding authority to take what ever action he/she deems necessary for the safety of the passengers and crew.

The evacuation plan shall include:

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1. The transition from emergency response to evacuation response;
2. Procedures to get passengers from various spaces on the vessel [redacted] and evacuate them to points of safety [redacted];
3. Preparation of survival craft and or marine evacuation systems;
4. Emergency announcements made by [redacted];
5. Contact with RCC and nearest terminal;
6. Muster and control of passengers [redacted];
7. Donning of lifejackets;
8. Use of communication equipment;
9. Ensuring that the passengers wear suitable clothing and have donned their lifejackets correctly;
10. [redacted]
11. [redacted]
12. [redacted]
13. [redacted]
14. Crewing of survival craft and emergency stations;
15. Launching of survival craft and or marine evacuation slides and rescue boats;
16. Orderly evacuation of passengers under supervision [redacted];
17. Evacuation of the passengers;
18. Tally of passengers evacuated;
19. Checking that all passengers have left the vessel;
20. [redacted];
21. Releasing of the survival craft and [redacted];
22. [redacted];
23. Procedures to account for all employees after an emergency evacuation have been completed. .

Current Licenses: Sheltered Waters

A License — [] (400)
B License — [] (200)

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General Description

- The vessel is fitted with [] ESS slide systems []
[]
- The vessel is fitted with [] life rafts []
[]
[] rescue boat []

[] **Capacities**
[] capacities are based on []
[]

Stage 1 – Planning and Preparation

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General

During the emergency response phase the Master shall ensure that all precautions are made to muster the passengers in a safe location

[Redacted] This includes:

- [Redacted]
- [Redacted]
- [Redacted]

- Issuing passenger control instructions [Redacted]

[Redacted]

Provision for Medical Assistance

As a precautionary measure and to supplement the crew assigned OFA duties [Redacted] shall make an announcement requesting any passengers with medical training to make themselves known [Redacted]
[Redacted]

- A record shall be maintained of the names, experience and assistance that can be provided in order to ascertain the type of medical response that can be mustered.
- Should medical assistance be required [Redacted] will make additional announcements requesting the individual(s) best qualified to come forward and assist with the OFA.

[Redacted]

Communications

[Redacted]

Disposition of radios

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Preparation of Survival Craft and Stations (Clear Away Party)

Clear Away Party

Clear Away activities associated with the life saving equipment will need to be conducted by the crew

Passenger Control Assignments

Proper Attire

ensure the passengers dress and take any warm clothing they have with them in the immediate area where they are located.

Stage 2 – Mustering Passengers

A – Passenger Control Party Initial Response

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- [redacted] all crew members will advise passengers [redacted] and following the instructions [redacted]
- All crew will identify themselves as crew and take charge of the passengers in their area of responsibility.
- Crew will ask for any special needs or person requiring assistance to identify themselves.
- Await further instruction from [redacted]

B – Passenger Control Party Response Guidelines

When [redacted] the Passenger Control Crew will commence the following without further instruction [redacted] until directed otherwise.

- If not already completed, Passenger Control Crew to [redacted]
- [redacted] crew shall obtain a count of the passengers at each station. This count will be relayed to [redacted]

C – Passenger Control Party Activities

- Notices demonstrating how to correctly don lifejackets are posted adjacent to the life jacket lockers. [redacted] ensure that lifejackets are issued to each passenger and then give instructions and demonstrate the correct method to don the lifejacket.
- Special attention is to be made to ensure children's lifejackets are fitted correctly and are not adult lifejackets. Note there are no distinctive colors or identification markers to readily identify between adult or children lifejacket in the confusion of an emergency. Check to ensure children have the correct lifejackets. [redacted] to request passengers to assist their neighbor in donning their lifejackets and checking they are properly secured. [redacted]
- [redacted]
- [redacted] will maintain control [redacted] and await further instructions [redacted]
- [redacted] ensure that passengers are kept well informed of the developing emergency on board. By doing so this can assist in passenger control by ensuring passengers that their safety concerns are being handled.

D – Special Needs/Elderly Passengers

- Special needs/elderly passengers need to be identified at the beginning of the emergency and

[Redacted]

- [Redacted] ensure that a final sweep of the vessel is made to ensure that no special needs/elderly passengers still remain on board the vessel.

E - Passenger Control Crew [Redacted] Assignments

[Redacted] assigned to passenger control [Redacted]

[Redacted]

Stage 3 – Preparing the Evacuation Equipment

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In Charge Evacuation

[Empty box for In Charge Evacuation]

Boat Stations

[Empty box] the crew will proceed to their respective boat stations to ready for evacuation.

Launching Sequence

[Empty box for Launching Sequence]

- Passenger Control must be maintained [Empty box] It is important to keep the passengers informed but calm and reassured they are in no danger.

- [Empty box] will provide instructions

- [Empty box]

Rescue Boat Station Crewing

--

Life raft Station Crewing – Decks 2 and 3

Maintain accurate passenger count.
Maintain accurate passenger count.
Carry out passenger control duties



Stage 4 – Abandon Ship

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General

- shall verify the Abandon Ship command was received and actioned.

Engineering Evacuation Response

Embarkation



Activities at the Stations during Abandon Ship

All activities at the embarkation decks will be supervised by the following:

The crew should advise the passengers on what emergency equipment is available in the life raft and its general use.

- The In Charge at each station will keep an accurate count of the number of passengers evacuated at their station. Passenger counts will be taken by

The tallies will in turn be relayed to

A final sweep of the vessel shall be conducted by

-
- will report when all life rafts are deployed for that station.

Final Determination of Passengers Evacuated

1. will communicate the final tally. This information will be checked against the vessel passenger count and become part of the emergency log.
- 2.
3. Passengers who may be taken elsewhere for medical reasons must also be tracked.
4. Assistance from local authorities, RCMP may be required.
- 5.

Final Duties –

- Ensure the last position broadcast for external rescue notification.
- Ensure a final sweep of the vessel completed and all passengers and crew are accounted for.
- Records for the number of passengers evacuated from each station, confirming tally sheets are taken.
- Log books and other pertinent documents collected.
- Leave the vessel by best means remaining.

Stage 5 – Post Abandon Ship

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Marshaling of life rafts

Duties of Liferaft Crews

- [] establish contact []
- Identify themselves to the passengers in your survival craft as crew and take charge. []
[]
- Open up the survival craft emergency pack – consult instructions as required.
- Dispense seasick pill as soon as possible.
- Check surrounding area for possible passengers in the water, safely maneuver to them and bring onboard.
- Dispense thermal protective aids as required.
- Check amongst the passengers for injuries. Administer first-aid as required. []
[]
- Dry life raft floor, if applicable.
- []
- Try to busy the passengers with various tasks to keep their mind occupied.
- Maintain a lookout.
- Prepare for rescue.

Evacuation Plan – At BCF Terminal

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Any evacuation plan must be flexible to account for numerous scenarios, which include:

- Vessel docked
- Vessel proceeds to dock
-
- Type of emergency –

Vessel Loading

Vessel Discharging

Vessel Arriving with Onboard Emergency

Appendix A

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detailed diagram

