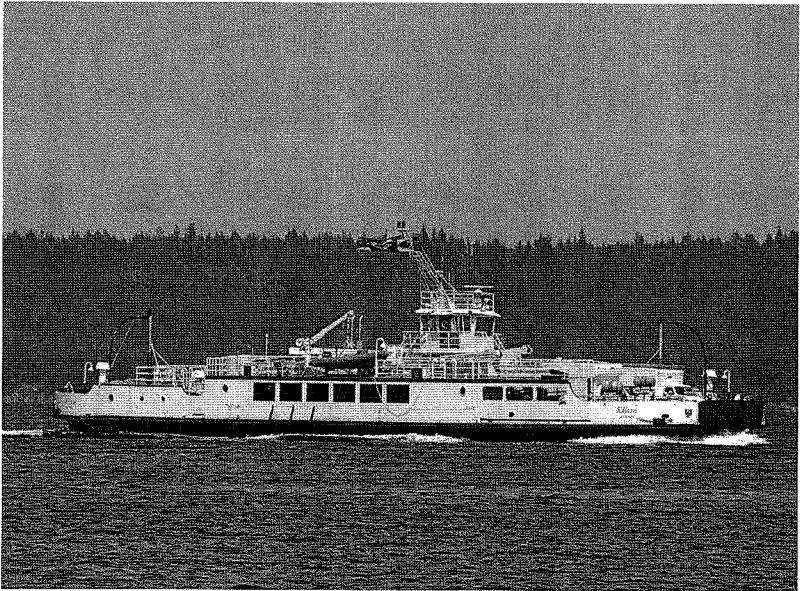




MV Klitsa

Evacuation Plan



March 2011 (Draft Revision)

Vessel Evacuation Plan

This plan is only provided as guidance for the Master of the Klitsa. This plan in no way removes the Master's overriding authority to take whatever action he/she deems necessary for the safety of the passengers and crew.

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The evacuation plan shall include:

1. the transition from emergency response to evacuation response;
2. procedures to get passengers from various spaces on the vessel

evacuate them to points of safety
3. the preparation of survival craft and or marine evacuation systems;
4. the emergency announcements made by
5. the contact with RCC and nearest terminal;
6. the muster and control of passengers
7. the donning of lifejackets;
8. the use communication equipment;
9. the ensuring that the passengers wear suitable clothing and have donned their lifejackets correctly;
10.
11.
12.
13.
14. the crewing of survival craft and emergency stations;
15. the launching of survival craft and or marine evacuation systems and rescue boats;
16. the orderly evacuation of passengers under supervision
17. the evacuation of the passengers;
18. the tally of passengers evacuated;
19. the checking that all passengers have left the vessel;
20.
21. the releasing of the survival craft and
22.
23. procedures to account for all employees after an emergency evacuation has been completed.

Vessel Evacuation Plan

The vessel ESS Marine Evacuation System
 There may be a requirement to conduct a practical
evacuation assessment witnessed by an attending Transport Canada Marine Safety
surveyor.

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Licenses

Sheltered Waters - License -

General Description

The vessel is fitted with Marine Evacuation Slides

 emergency boat

Refer to Appendix A for schematics of crew positions throughout the evacuation.

Vessel Evacuation Plan

License

150 persons

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Vessel Evacuation Plan

Stage 1 – Planning and Preparation

General

During the emergency response phase the Master shall ensure that all precautions are made to muster the passengers in safe locations [redacted]

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[redacted] This includes:

- [redacted]
- [redacted]
- Briefing the Fire Party
- Maintaining communications with the emergency response team [redacted]
- Issuing passenger control instructions [redacted]
- [redacted]

[redacted]

[redacted] Capacities

[redacted] capacities are based on [redacted]

[redacted]

Provision for Medical Assistance

As a precautionary measure, and to supplement the crew assigned OFA duties [redacted] shall make an announcement requesting any passengers with medical training to make themselves

Vessel Evacuation Plan

known to A record shall be maintained of the names, experience and assistance that can be provided in order to ascertain the type of medical response that can be mustered.

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Should medical assistance be required, will make additional announcements requesting the individual(s) best qualified to come forward and assist the OFA.

Communications

Disposition of Radios

Preparation of Survival Craft and Stations (Clear Away Party)

Clear Away Party

Clear Away activities associated with the life saving equipment will be carried out by the crew

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Passenger Control Assignments

Crew will carry out passenger control duties [redacted]
[redacted]

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Proper Attire

Crew at the assigned [redacted] ensure the passengers dress in warm clothing and take any warm clothing they have in their immediate area.

Stage 2 – Mustering Passengers [redacted]

A – Passenger Control Party Initial Response

- [redacted] all crew members will advise passengers [redacted] to follow the instructions of [redacted]
- All crew will identify themselves as crew and take charge of the passengers in their area of responsibility.
- Crew will ask for any special needs or person requiring assistance to identify themselves.
- Await further instruction from [redacted]

B – Passenger Control Party Response Guidelines

- When [redacted] the Passenger Control Crew will commence the following without further instruction [redacted] until directed otherwise. [redacted]
- If not already completed, Passenger Control Crew to [redacted]
- When all the passengers are mustered [redacted] the crew shall obtain an accurate count of the passengers. [redacted] This count will be relayed to [redacted]

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C – Passenger Control Party Activities

- []
- [] demonstrate how to correctly don the lifejackets. Notices are posted adjacent to the life jacket lockers.
- A lifejacket will be issued to each person. Special attention is to be made to ensure children's lifejackets are fitted correctly and are not adult lifejackets. *Note there are no distinctive colours or identification markers to readily identify between adult or children lifejackets. In the confusion of an emergency, it is important to check to ensure children have the correct lifejackets.* [] to request passengers to assist their neighbour in donning their lifejackets and checking they are secure.
- []
- [] maintaining control []
[] and await further instructions from []

D – Donning Lifejackets

[] commence handing out lifejackets, giving instructions, and demonstrating the correct method for donning the lifejackets.

- []
- **Be aware that children and adult lifejackets can be misidentified in an emergency. Ensure children are fitted with the correct lifejackets.**

E – Special Needs Passengers

Special needs passengers need to be identified at the beginning of the emergency []

F - Passenger Control Crew [] Assignments

Vessel Evacuation Plan

Stage 3 – Preparing the Evacuation Equipment

In Charge Evacuation

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Boat Stations

the crew will proceed to the respective ESS station to ready for evacuation.

- Passenger Control must be maintained
It is important to keep the passengers informed, but calm and reassured that they are in no danger.
- Passenger Control Crew will provide instructions

-

Emergency Boat Station Crewing

Vessel Evacuation Plan

Emergency Slide Station (ESS) Crewing – Deck 2

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	Keep accurate counts of persons	
	will be responsible for the passenger control	

Vessel Evacuation Plan

Stage 4 – Abandon Ship

General

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- [] shall verify [] the Abandon Ship command was received and actioned.

Engineering Evacuation Response

Vessel Evacuation Plan

Embarkation

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The ESS is an approved Marine Evacuation System (MES);

Activities at the Stations during Abandon Ship

All activities at the embarkation decks will be supervised by the following:

Refer to ESS training manuals for the specific tasks.

-
-
- The crew should advise the passengers on what emergency equipment is available in the platform and its general use.
- The In Charge at the active ESS station will keep an accurate count of the number of passengers evacuated at their station. Passenger counts will be taken by overseeing the evacuation. The tallies will in turn be relayed to
-
- The In Charge will report when the ESS platform is deployed
-

Vessel Evacuation Plan

Final Determination of Passengers Evacuated

- The In Charge at each station will communicate the final tally of passengers This information will be checked against the vessel passenger count and become part of the emergency log.

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-
- Passengers who may be taken elsewhere for medical reasons must also be tracked.
- Assistance from local authorities, such as RCMP, may be required.

-

Crew Assignments to Lifesaving Appliances

Final Duties –

- Ensure the last position is broadcast for external rescue notification.
- Ensure a final sweep of the vessel is completed, and all passengers and crew are accounted for.
- Ensure the number of passengers evacuated from each station is recorded, and confirm tally sheets are taken.
- Ensure log books and other pertinent documents are collected.
- Leave vessel by best means remaining.

Vessel Evacuation Plan

Stage 5 – Post Abandon Ship

Marshalling of Liferrafts

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Duties of the Platform Crew

On boarding the survival craft, the crew members shall undertake the following duties:

- [redacted] establish contact [redacted]
- Identify themselves to the passengers in your survival craft as crew and take charge.
[redacted]
- Open up the survival craft emergency pack – consult instructions as required.
- Dispense seasick pills as soon as possible.
- Check surrounding area for possible passengers in the water, and safely maneuver to them and bring them onboard.
- Dispense thermal protective aids as required.
- Check amongst the passengers for injuries. Administer first-aid as required. [redacted]
[redacted]
- Dry platform floor, if applicable.
- [redacted]
- Try to busy the passengers with various tasks to keep their minds occupied.
- Maintain a look out.
- Prepare for rescue.

Vessel Evacuation Plan

Evacuation Plan – At BCF Terminal

Any evacuation plan must be flexible to account for numerous scenarios, which include:

- Vessel docked
- Vessel proceeds to dock
- Type of emergency

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Vessel Loading

Vessel Discharging

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Vessel Arriving with Onboard Emergency

Vessel Evacuation Plan

Appendix A

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6

detailed diagrams

